

Tuesday, January 23, 2018

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, January 23, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:14 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	E. Eriksson	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Staff:	B. Dunlop	Corporate Financial Officer
	R. Dyson	Chief Administrative Officer
	A. MacDonald	General Manager of Planning and Development Services
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	I. Smith	General Manager of Community Services
	J. Warren	General Manager of Corporate Services

ADJOURN TO IN-CAMERA:

At the open portion of the meeting the board adopted a resolution to adjourn to an in-camera session pursuant to the following sub-sections of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district; and

90(1)(g) Litigation or potential litigation affecting the regional district.

The board convened its in-camera session at 4:14 pm.

ADOPTION OF MINUTES:

K. Grant/R. Nichol: THAT the Comox Valley Regional District Board in-camera minutes dated November 28, 2017 be adopted.

208

Carried

REPORTS:

LEGAL ACTION STATUS REPORT

B. Wells/R. Nichol: THAT the report dated January 4, 2018 providing a status report of existing legal actions involving the Comox Valley Regional District be received.

208

Carried

SUMMARY OF ACTIVE INSURANCE CLAIMS

K. Grant/E. Grieve: THAT the report dated January 8, 2018 providing a summary of all current active insurance claims involving the Comox Valley Regional District be received.

208

Carried

RISE AND REPORT:

B. Wells/M. Theos: THAT the board rise from its in-camera session.

208

Carried

Time: 4:19 pm.

Confirmed this 27th day of February, 2018:

Bruce Jolliffe

Chair

Certified Correct and Recorded By:

Jake Martens

Manager of Legislative Services

Tuesday, February 27, 2018

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, February 27, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:15 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	E. Eriksson	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area 'C')
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	A. MacDonald	General Manager of Planning and Development Services
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services

Absent:

Directors:	L. Jangula	City of Courtenay
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ADJOURN TO IN-CAMERA:

At the open portion of the meeting the board adopted a resolution to adjourn to an in-camera session pursuant to the following sub-sections of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality; and

90(1)(f) Law enforcement, if the committee/board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

The board convened its in-camera session at 4:15 pm.

ADOPTION OF MINUTES:

B. Wells/K. Grant: THAT the Comox Valley Regional District Board in-camera minutes dated January 23, 2018 be adopted.

REPORTS:

ELECTORAL AREA SERVICES COMMITTEE - FEBRUARY 5, 2018

K. Grant/M. Theos: THAT the Electoral Areas Services Committee in-camera minutes dated February 5, 2018 be received.

208

Carried

E. Grieve/M. Theos: THAT staff enter into conversations to discuss the Comox Valley Regional District potential partnership with the Comox Valley Land Trust for the potential acquisition of supporting potential purchase Lot A, Section 2, Plan VIP87724 (Morrison Creek headwaters - Lake Trail Road).

AND FURTHER THAT staff report back to the Electoral Areas Services Committee with a list of partnership opportunities for consideration.

209

Carried

[REDACTED]

[REDACTED]

NOTE: S. 12(3)(b)

[REDACTED]

[REDACTED]

NOTE: S. 12(3)(b)

COMOX VALLEY WATER COMMITTEE - FEBRUARY 6, 2018

K. Grant/B. Wells: THAT the Comox Valley Water Committee in-camera minutes dated February 6, 2018 be received.

208

Carried

ELECTORAL AREA SERVICES COMMITTEE - FEBRUARY 19, 2018

E. Grieve/M. Theos: THAT the Electoral Areas Services Committee in-camera minutes dated February 19, 2018 be received.

208

Carried

[REDACTED]

NOTE: S. 15(1)(a)

NOTE: s. 15(1)(a)



ADJOURN TO RESTRICTED IN-CAMERA:

The board recessed to its restricted in-camera session.

Time: 4:18 pm.

Confirmed this 24th Day of April, 2018:

Bruce Jolliffe
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services

Tuesday, February 27, 2018

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, February 27, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:22 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	K. Grant	Town of Comox
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer

Absent:

Directors:	L. Jangula	City of Courtenay
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ADJOURN RESTRICTED IN-CAMERA:

The board adjourned to a restricted in-camera session at 4:22 pm.

ADOPTION OF MINUTES:

K. Grant/R. Nichol: THAT the Comox Valley Regional District restricted in-camera board minutes dated November 7, 2017 be adopted.

208

Carried

NEW BUSINESS:

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPIC

The board and chief administrative officer continue discussions regarding relations.

RISE AND REPORT:

B. Wells/K. Grant: THAT the board rise.

208

Carried

Time: 4:56 pm.

Confirmed this 24th day of April, 2018:

Bruce Jolliffe
Chair

Certified Correct:

James Warren
General Manager of Corporate Services

Tuesday, March 27, 2018

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, March 27, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:40 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	E. Eriksson	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Staff:	J. Bradley	Executive Manager of Human Resources
	R. Dyson	Chief Administrative Officer
	J. Warren	General Manager of Corporate Services

ADJOURN TO RESTRICTED IN-CAMERA:

At the open portion of this meeting the Board adjourned to a restricted in-camera session pursuant to the following sub-section of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district.

ADOPTION OF MINUTES:

B. Wells/E. Grieve: THAT the Comox Valley Regional District restricted in-camera board minutes dated February 27, 2018 be adopted.

208

Carried

REPORTS:

COMOX VALLEY SPORTS CENTRE COMMISSION

B. Wells/K. Grant: THAT the Comox Valley Sports Centre Commission restricted in-camera minutes dated March 6, 2018 be received.

208

Carried

NEW BUSINESS:

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPIC

The board and chief administrative officer continued their discussions regarding relations.

RISE AND REPORT:

B. Wells/K. Grant: THAT the Board rise.
208

Carried

Time: 5:06 pm.

Confirmed this 24th Day of April, 2018:

Bruce Jolliffe
Chair

Certified Correct:

James Warren
General Manager of Corporate Services



**COMOX VALLEY REGIONAL DISTRICT BOARD
(RESTRICTED IN-CAMERA)**

Tuesday, April 10, 2018

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, April 10, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 10:31 am.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Directors:	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Alt. Director:	M. Swift	Town of Comox
Staff:	J. Bradley	Executive Manager of Human Resources
	R. Dyson	Chief Administrative Officer
	J. Warren	General Manager of Corporate Services

Absent:

Directors:	B. Wells	City of Courtenay
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ADJOURN RESTRICTED IN-CAMERA:

The Board adjourned to a restricted in-camera session at 10:31 am pursuant to the following subsection of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district.

Carolyn MacEachern, Young Anderson Barristers and Solicitors, was present for this meeting via teleconference.

REPORTS:

[REDACTED]

[REDACTED]

[NOTE: S. 22\(1\)](#)

R. Dyson and J. Bradley left the meeting at 11:05 am.



NOTE: S. 22(1)

RISE AND REPORT:

L. Jangula/G. Sproule: THAT the Board rise.
208

Carried

Time: 11:07 am.

Confirmed this 24th Day of April, 2018:

Bruce Jolliffe
Chair

Certified Correct:

James Warren
General Manager of Corporate Services

Tuesday, April 24, 2018

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, April 24, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 3:31 p.m.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	K. Grant	Town of Comox
	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	M. Theos	City of Courtenay
Alt. Directors:	J. Ketler	Village of Cumberland
Staff:	J. Bradley	Executive Manager of Human Resources
	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	D. Mirabelli	Acting General Manager of Planning and Development Services
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services

ADOPTION OF MINUTES:

K. Grant/B. Wells: THAT the Comox Valley Regional District Board in-camera minutes dated February 27, 2018 be adopted.

208

Carried

Director Theos entered the meeting at 3:33 p.m. and was present when the vote was taken.

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - APRIL 9, 2018

K. Grant/B. Wells: THAT the Electoral Areas Services Committee in-camera minutes dated April 9, 2018 be received.

208

Carried

COMOX VALLEY WATER COMMITTEE - APRIL 10, 2018

K. Grant/B. Wells: THAT the Comox Valley Water Committee in-camera minutes dated April 10, 2018 be received.

208

Carried

COMOX VALLEY REGIONAL OFFICE BUILDING COST ESTIMATE AND TENDER PROCESS

K. Grant/B. Wells: THAT the report dated April 19, 2018 providing the board with the updated project costs on the Comox Valley Regional District regional office building, be received.

208

Carried

ADJOURN AND RECONVENE

E. Grieve/B. Wells: THAT the board adjourn to reconvene immediately following the open portion of the meeting.

208

Carried

Time: 3:54 p.m.

The board reconvened the in-camera session at 5:08 p.m.

SUMMARY OF ACTIVE INSURANCE CLAIMS

K. Grant/B. Wells: THAT the report dated April 3, 2018 providing a summary of all the current active insurance claims involving the Comox Valley Regional District (CVRD) be received.

208

Carried

NEW BUSINESS:

COMOX VALLEY AIRPORT COMMISSION - REQUEST TO REAPPOINT MR. RICHARD CLARKE

K. Grant/B. Wells: THAT the correspondence dated April 12, 2018 from the Comox Valley Airport Commission (CVAC) regarding a request to reappoint Mr. Richard Clark to the CVAC board of directors, be received.

208

Carried

B. Wells/M. Theos: THAT the Comox Valley Airport Commission be advised that the Comox Valley Regional District Board concur to the reappointment of Mr. Richard Clarke to the commission effective September 20, 2018;

AND FURTHER THAT the board rise and report on this resolution subject to the airport commission being advised.

208

Carried

ADJOURN TO RESTRICTED IN-CAMERA:

The board adjourned to its restricted in-camera session at 5:09 p.m.

Confirmed this 5th day of June, 2018:

Bruce Jolliffe
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services

Tuesday, April 24, 2018

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, April 24, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 5:09 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	K. Grant	Town of Comox
	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	M. Theos	City of Courtenay
Alt. Director:	J. Kettler	Village of Cumberland
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	General Manager of Corporate Services

ADJOURN RESTRICTED IN-CAMERA:

The Board adjourned to this restricted in-camera session from its in-camera session at 5:09 pm.

ADOPTION OF MINUTES:

E. Grieve/K. Grant: THAT the Comox Valley Regional District restricted in-camera board minutes dated March 27, 2018 be adopted.

208

Carried

R. Nichol/M. Theos: THAT the Comox Valley Regional District restricted in-camera board minutes dated April 10, 2018 be adopted.

208

Carried

REPORTS:

[REDACTED]

[REDACTED]

[REDACTED]

J. Warren, General Manager of Corporate Services, left the meeting at 5:30 pm.

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPIC

The board and chief administrative officer continued discussions regarding relations.

RISE AND REPORT:

E. Grieve/K. Grant: THAT the board rise.
208

Carried

Time: 5:40 pm.

Confirmed this 5th day of June, 2018:

Bruce Jolliffe
Chair

Certified Correct:

James Warren
General Manager of Corporate Services

Tuesday, May 15, 2018

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, May 15, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:38 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	E. Eriksson	City of Courtenay
	K. Grant	Town of Comox
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Alt. Director:	C. Scoville	Puntledge/Black Creek (Area 'C')
Staff:	R. Dyson	Chief Administrative Officer
	J. Warren	General Manager of Corporate Services
	A. Mullaly	Acting General Manager of Planning and Development Services

ADJOURN RESTRICTED IN-CAMERA:

At the open portion of the meeting the Board adjourned to a restricted in-camera session pursuant to the following sub-section of section 90 of the Community Charter:
90(1)(g) Litigation or potential litigation affecting the regional district.

Time: 4:38 pm

REPORTS:

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

NOTE: S. 14

RISE AND REPORT:

K. Grant/B. Wells: THAT the Board rise.
208

Carried

Time: 5:23 pm.

Confirmed this 5th day of June, 2018:

Bruce Jolliffe
Chair

Certified Correct:

James Warren
General Manager of Corporate Services

Tuesday, June 5, 2018

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, June 05, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:32 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Directors:	K. Grant	Town of Comox
	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	A. Mullaly	Acting General Manager of Planning and Development Services
	M. Rutten	General Manager of Engineering Services
	J. Warren	General Manager of Corporate Services
	M. Zbarsky	Acting General Manager of Community Services

Absent:

Vice-Chair:	B. Wells	City of Courtenay
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ADJOURN TO IN-CAMERA:

At the open portion of the meeting the board adopted a resolution to adjourn to an in-camera session pursuant to the following sub-sections of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(f) Law enforcement, if the committee/board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;

90(1)(i) The receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

The board convened its in-camera session at 4:32 pm.

ADOPTION OF MINUTES:

M. Theos/L. Jangula: THAT the Comox Valley Regional District Board in-camera minutes dated April 24, 2018 be adopted.

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - MAY 14, 2018

K. Grant/M. Theos: THAT the Electoral Areas Services Committee in-camera minutes dated May 14, 2018 be received.

208

Carried

[REDACTED]

NOTE: s. 15(1)(a)

K. Grant/B. Price: THAT the board approve legal action and enforcement to halt contravention of Bylaw No. 377 being the "Electoral Areas Unsightly Premises and Nuisances Regulations Bylaw No. 377, 2015";

AND FURTHER THAT the order provide the Comox Valley Regional District authority to have the required remediation steps undertaken to bring [REDACTED] into compliance.

209

Carried

J. Warren, General Manager of Corporate Services, provided information regarding bylaw enforcement related matters [REDACTED].

NOTE: s. 15(1)(a)

SEWAGE COMMISSION - MAY 15, 2018

B. Price/R. Nichol: THAT the Sewage Commission in-camera minutes dated May 15, 2018 be received.

208

Carried

COMOX VALLEY WATER COMMITTEE - MAY 15, 2018

K. Grant/R. Nichol: THAT the Comox Valley Water Committee in-camera minutes dated May 15, 2018 be received.

208

Carried

LEGAL ACTION STATUS REPORT

K. Grant/R. Nichol: THAT the report dated April 4, 2018 providing the status of existing legal actions involving the Comox Valley Regional District (CVRD) be received.

208

Carried

ADJOURN TO RESTRICTED IN-CAMERA:

K. Grant/E. Grieve: THAT the board adjourn to a restricted in-camera session.

208

Carried

Time: 4:41 pm.

Confirmed this 26th day of June, 2018:

Bruce Jolliffe
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services

Tuesday, June 5, 2018

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, June 5, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:41 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Directors:	K. Grant	Town of Comox
	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer

Absent:

Directors:	B. Wells	City of Courtenay
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ADJOURN TO RESTRICTED IN-CAMERA:

The board adjourned to this restricted in-camera session at 4:41 pm.

ADOPTION OF MINUTES:

E. Grieve/B. Price: THAT the Comox Valley Regional District restricted in-camera Board minutes dated April 24, 2018 be adopted.

208

Carried

K. Grant/B. Price: THAT the Comox Valley Regional District restricted in-camera Board minutes dated May 15, 2018 be adopted.

208

Carried

REPORTS:

COMOX VALLEY SPORTS CENTRE COMMISSION - MAY 1, 2018

M. Theos/B. Price: THAT the restricted in-camera Comox Valley Sports Centre Commission minutes dated May 1, 2018 be received.

208

Carried

STAFFING UPDATE

E. Grieve/E. Eriksson: THAT the report dated May 31, 2018 regarding the General Manager of Planning and Development Services recruitment process be received.

208

Carried

The Chief Administrative Officer provided a verbal update regarding updates to the duties and the process to fill the vacant General Manager of Planning and Development Services position.

R. Dyson, Chief Administrative Officer, left the meeting at 4:50 pm.

PERFORMANCE DEVELOPMENT PLAN REVIEW - CHIEF ADMINISTRATIVE OFFICER

M. Theos/G. Sproule: THAT the report from Chair Jolliffe dated May 29, 2018 regarding the performance development plan review for the chief administrative officer be received.

208

Carried

RISE AND REPORT:

K. Grant/B. Price: THAT the board rise.

208

Carried

Time: 5:00 pm

Confirmed this 26th day of June, 2018:

Bruce Jolliffe
Chair

Certified Correct:

James Warren
General Manager of Corporate Services

Tuesday, June 26, 2018

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, June 26, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:56 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	E. Eriksson	City of Courtenay
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	K. Douville	Acting Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	Acting General Manager of Planning and Development Services
	I. Smith	General Manager of Community Services
	J. Warren	General Manager of Corporate Services

Absent:

Directors:	R. Nichol	Lazo North (Area 'B')
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ADJOURN TO IN-CAMERA:

At the open portion of the meeting, the board adopted a resolution at 4:01 pm to adjourn to an in-camera session pursuant to the following sub-sections of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality;

ADOPTION OF MINUTES:

M. Theos/K. Grant: THAT the Comox Valley Regional District Board in-camera minutes dated June 5, 2018 be adopted.

208

Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - JUNE 18, 2018

B. Wells/K. Grant: THAT the Electoral Areas Services Committee in-camera minutes dated June 18, 2018 be received.

208

Carried

R. Dyson, Chief Administrative Officer, recused himself from the meeting at 4:57 pm due to a potential perceived conflict of interest in relation to his spouse's position as chair of the Agricultural Land Commission.

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

NOTE: S. 12(3)(b)

R. Dyson, Chief Administrative Officer, returned to the meeting at 4:58 pm.

COMOX VALLEY WATER COMMITTEE - JUNE 19, 2018

E. Grieve/B. Price: THAT the Comox Valley Water Committee in-camera minutes dated June 19, 2018 be received.

208

Carried

COMOX LAKE LAND PURCHASE

K. Grant/E. Grieve: THAT the report dated June 21, 2018 presenting a Contract of Purchase and Sale for the Comox Lake Land Corporation (CLLC) lake front acreage situated at the east side of Comox Lake be received.

209

Carried

M. Ruttan provided an overview of the staff report dated June 21, 2018 regarding a proposed Contract of Purchase and Sale for the Comox Lake Land Corporation (CLLC) lake front acreage.

B. Wells/B. Price: THAT the Comox Valley Regional District proceed with Comox Lake Land Corporation (BC 0627536) to subdivide the proposed parcel of land identified in Appendix A to staff report dated June 21, 2018 utilizing section 99(h) of the Land Title Act;

AND FURTHER THAT the Comox Valley Regional District enter into a contract of purchase with Comox Lake Land Corporation (BC 0627536) for the purchase of the proposed parcel of land at the price of \$2,020,000;

AND FURTHER THAT the Chair and Corporate Legislative Officer be authorized to execute the contract;

AND FINALLY THAT the Board rise and report on this property purchase subject to the regional district being registered on title as the land owner.

210

Carried

NAY: L. Jangula

ADJOURN TO RESTRICTED IN-CAMERA:

The board adjourned to a restricted in-camera session.

Time: 5:27 pm.

Confirmed this 24th day of July, 2018:

Bruce Jolliffe
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services

Tuesday, June 26, 2018

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, June 26, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 5:30 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	K. Grant	Town of Comox
	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay

Absent:

Directors:	R. Nichol	Lazo North (Area 'B')
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ADJOURN RESTRICTED IN-CAMERA:

The board adopted a resolution at 5:27 pm to adjourn to a restricted in-camera session.

ADOPTION OF MINUTES:

K. Grant/M. Theos: THAT the Comox Valley Regional District Board restricted in-camera meeting minutes dated June 5, 2018 be adopted.

208

Carried

REPORTS:

2017-18 CAO PERFORMANCE DEVELOPMENT PLAN REVIEW

E. Grieve/K. Grant: THAT the report dated June 21, 2018 from Chair Jolliffe regarding the 2017-18 CAO performance development plan review be received.

208

Carried

Chair Jolliffe provided an update to the board on the CAO performance review and salary comparisons.

E. Grieve/G. Sproule: THAT the Comox Valley Regional District Board, given the good performance of the Chief Administrative Officer (CAO), adjust the salary of the CAO by eight per cent from \$175,000 to \$189,000 effective July 1, 2018;

AND FURTHER THAT to effect this change the board approve an addendum to the Employment Agreement, dated the 9th day of February, 2017 between the Comox Valley Regional District and Russell W.B. Dyson; AND FURTHER THAT the Chair and the Corporate Legislative Officer be authorized to execute the Employment Agreement addendum.

210

Carried *NAY: L. Jangula; K. Grant; M. Theos*

B. Price/G. Sproule: THAT the Chair report back to the Board regarding vehicle allowance options associated with the CAO Employment Agreement.

208

Carried

RISE AND REPORT:

B. Wells/B. Price: THAT the board rise.

208

Carried

Time: 6:00 pm

Confirmed this 2nd day of October, 2018:

Bruce Jolliffe
Chair

Certified Correct:

James Warren
General Manager of Corporate Services

Tuesday, July 24, 2018

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, July 24, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 7:08 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	K. Grant	Town of Comox
	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	A. Mullaly	Acting General Manager of Planning and Development Services

Absent:

Directors:	L. Jangula	City of Courtenay
	M. Theos	City of Courtenay

ADJOURN TO IN-CAMERA:

At the open portion of the meeting the board adopted a resolution to adjourn to an in-camera session pursuant to the following sub-sections of section 90 of the Community Charter:

- 90(1)(f) Law enforcement, if the Board considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment;
- 90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the regional district if they were held in public;

The board convened its in-camera session at 7:08 pm.

ADOPTION OF MINUTES:

B. Wells/B. Price: THAT the Comox Valley Regional District Board minutes dated June 26, 2018 be adopted.
208 Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - JULY 9, 2018

E. Grieve/R. Nichol: THAT the Electoral Areas Services Committee in-camera minutes dated July 9, 2018 be received.

208

Carried


[NOTE: s. 15\(1\)\(a\)](#)

COMOX VALLEY WATER COMMITTEE - JULY 10, 2018

K. Grant/B. Price: THAT the Comox Valley Water Committee in-camera minutes dated July 10, 2018 be received.

208

Carried

COMMITTEE OF THE WHOLE - JULY 10, 2018

K. Grant/B. Price: THAT the Committee of the Whole in-camera minutes dated July 10, 2018 be received.

208

Carried

SUMMARY OF ACTIVE INSURANCE CLAIMS

R. Nichol/B. Wells: THAT the report dated July 11, 2018 regarding a summary of active insurance claims be received.

208

Carried

RISE AND REPORT:

B. Wells/G. Sproule: THAT the board rise from its in-camera session.

208

Carried

Time: 7:10 pm.

Confirmed this 28th day of August, 2018:

Bruce Jolliffe
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services

Tuesday, August 28, 2018

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, August 28, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 4:22 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	K. Grant	Town of Comox
	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	A. Mullaly	Acting General Manager of Planning and Development Services
	M. Rutten	General Manager of Engineering Services
	I. Smith	General Manager of Community Services
	J. Warren	General Manager of Corporate Services

ADJOURN TO IN-CAMERA:

At the open portion of the meeting the board adopted a resolution to adjourn to an in-camera session pursuant to the following sub-sections of section 90 of the Community Charter:

90(1)(e) The acquisition, disposition or expropriation of land or improvements, if the committee/board considers that disclosure might reasonably be expected to harm the interests of the municipality;
90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the regional district if they were held in public.

The board convened its in-camera session at 4:22 pm.

ADOPTION OF MINUTES:

E. Grieve/R. Nichol: THAT the Comox Valley Regional District Board in-camera minutes dated July 24, 2018 be adopted.

208

Carried

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - AUGUST 13, 2018

E. Grieve/R. Nichol: THAT the Electoral Areas Services Committee in-camera minutes dated August 13, 2018 be received.

208

Carried

E. Grieve/K. Grant: THAT consideration of the proposed partnership with the Comox Valley Land Trust as outlined in the staff report dated August 1, 2018 for the acquisition of a parcel of land within the Morrison Creek Headwaters, legally described as Lot A, Section 2, Plan VIP87724, for the purposes of managing it as a community park within the Comox Valley Regional District (CVRD) Baynes Sound, Electoral Areas B and C Parks and Greenways Service be referred to the Electoral Areas Services Committee in-camera meeting on September 17, 2018.

208

Carried

SOUTH SEWER SELECT COMMITTEE - AUGUST 14, 2018

E. Grieve/B. Wells: THAT the South Sewer Select Committee in-camera minutes dated August 14, 2018 be received.

208

Carried



[NOTE: 21\(1\)\(b\)](#)

SEWAGE COMMISSION - AUGUST 14, 2018

R. Nichol/B. Price: THAT the Sewage Commission in-camera minutes dated August 14, 2018 be received.

208

Carried

COMOX VALLEY WATER COMMITTEE - AUGUST 14, 2018

K. Grant/B. Wells: THAT the Comox Valley Water Committee in-camera minutes dated August 14, 2018 be received.

208

Carried

RISE AND REPORT:

B. Wells/M. Theos: THAT the board rise from its in-camera session.

208

Carried

Time: 4:33 pm.

Confirmed this 2nd day of October, 2018:

Bruce Jolliffe
Chair

Certified Correct and Recorded By:

James Warren
General Manager of Corporate Services

Tuesday, October 2, 2018

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, October 02, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 7:07 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	K. Grant	Town of Comox
	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	I. Smith	General Manager of Community Services
	J. Warren	General Manager of Corporate Services

ADJOURN TO IN-CAMERA:

At the open portion of the meeting the board adopted a resolution to adjourn to an in-camera session pursuant to the following sub-sections of section 90 of the Community Charter:

90(1)(a) Personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the regional district or another position appointed by the regional district;

90(1)(c) Labour relations or employee negotiations;

90(1)(k) Negotiations and related discussions respecting the proposed provision of a regional district service that are at their preliminary stages and that, in the view of the Board, could reasonably be expected to harm the interests of the regional district if they were held in public;

90(2)(b) The consideration of information received and held in confidence relating to negotiations between the regional district and the provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

The board convened its in-camera session at 7:07 pm.

ADOPTION OF MINUTES:

K. Grant/B. Wells: THAT the Comox Valley Regional District Board in-camera minutes dated August 28, 2018 be adopted.

208

Carried

REPORTS:

LEGAL ACTION STATUS REPORT

B. Wells/K. Grant: THAT the report dated September 17, 2018 providing a status report of existing legal actions involving the Comox Valley Regional District, be received.

208

Carried

ELECTORAL AREAS SERVICES COMMITTEE - SEPTEMBER 17, 2018

E. Grieve/R. Nichol: THAT the Electoral Areas Services Committee in-camera minutes dated September 17, 2018 be received.

208

Carried

K. Grant/B. Wells: THAT the Comox Valley Regional District enter into a partnership with the Comox Valley Land Trust as outlined in the staff report dated August 1, 2018 and September 7, 2018 for the acquisition of a parcel of land within the Morrison Creek Headwaters, legally described as Lot A, Section 2, Plan VIP87724, for the purposes of managing it as a community park within the Comox Valley Regional District Baynes Sound, Electoral Areas B and C Parks and Greenways Service;

AND FURTHER THAT the Comox Valley Land Trust be included on title of the parcel of land within the Morrison Creek Headwaters, legally described as Lot A, Section 2, Plan VIP87724;

AND FURTHER THAT the 2019 budget in the 2018-2022 financial plan for the Baynes Sound, Electoral Areas B and C Parks and Greenways Service (621) be amended to increase land acquisition by \$325,000 to be funded by the Baynes Sound, Electoral Areas B and C Parks and Greenways Service land acquisition reserve fund to support the acquisition of the property;

AND FURTHER THAT the Chair and Corporate Officer be authorized and directed to enter into an agreement with the Comox Valley Land Trust to outline expectations for management of the lands as a park;

AND FURTHER THAT the Chair and Corporate Officer be authorized and directed to enter into a contract of purchase and sale for the property for a purchase price not to exceed \$820,000 and with the Comox Valley Regional District contribution being \$325,000 or less;

AND FINALLY THAT the board rise and report on this partnership and property purchase.

210

Carried

SEWAGE COMMISSION - SEPTEMBER 18, 2018

K. Grant/E. Grieve: THAT the Sewage Commission in-camera minutes dated September 18, 2018 be received.

208

Carried

COMOX VALLEY WATER COMMITTEE - SEPTEMBER 25, 2018

B. Wells/K. Grant: THAT the Comox Valley Water Committee in-camera minutes dated September 25, 2018 be received.

208

Carried

ADJOURN TO RESTRICTED IN-CAMERA:

B. Wells/K. Grant: THAT the board adjourn to a restricted in-camera session pursuant to the following subsection(s) of section 90 of the Community Charter:

90(1)(c) Labour relations or employee negotiations.

208

Carried

Time 7:15 pm.

Confirmed this 18th day of December, 2018:

Bruce Jolliffe
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services

Tuesday, October 2, 2018

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, October 2, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 7:15 pm.

MINUTES

Present:

Chair:	B. Jolliffe	Baynes Sound-Denman/Hornby Islands (Area 'A')
Vice-Chair:	B. Wells	City of Courtenay
Directors:	K. Grant	Town of Comox
	E. Eriksson	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	L. Jangula	City of Courtenay
	R. Nichol	Lazo North (Area 'B')
	B. Price	Town of Comox
	G. Sproule	Village of Cumberland
	M. Theos	City of Courtenay
Staff:	J. Bradley	Executive Manager of Human Resources
	R. Dyson	Chief Administrative Officer
	J. Warren	General Manager of Corporate Services

ADJOURN RESTRICTED IN-CAMERA:

At the in-camera portion of this meeting the Board adopted a resolution to adjourn to this restricted in-camera session at 7:15 pm.

ADOPTION OF MINUTES:

B. Wells/K. Grant: THAT the Comox Valley Regional District restricted in-camera Board minutes dated June 26, 2018 be adopted.

208

Carried

REPORTS:

COMMITTEE OF THE WHOLE - JULY 10, 2018

B. Wells/K. Grant: THAT the restricted in-camera Committee of the Whole minutes dated July 10, 2018 be received.

208

Carried

COMOX VALLEY SPORTS CENTRE COMMISSION - SEPTEMBER 18, 2018

B. Wells/K. Grant: THAT the restricted in-camera Comox Valley Sports Centre Commission minutes dated September 18, 2018 be received.

208

Carried

COLLECTIVE AGREEMENT BARGAINING - CUPE LOCAL 556

B. Wells/E. Grieve: THAT the report dated September 28, 2018 regarding collective bargaining with CUPE Local 556 be received.

208

Carried

J. Bradley, Executive Manager of Human Resources, provided an update on the CUPE Local 556 collective bargaining process.

E. Eriksson/B. Wells: THAT the Board approve a wage mandate of two per cent per year for a four year term in the upcoming CUPE Local 556 Collective Agreement negotiations, set to begin in November 2018.

208

Carried *NAY: L. Jangula*

J. Bradley and J. Warren left the meeting at 7:31 pm.

BOARD AND CHIEF ADMINISTRATIVE OFFICER RELATIONS - ONGOING TOPIC

The board and chief administrative officer continue their discussions regarding relations.

RISE AND REPORT:

B. Wells/K. Grant: THAT the Board rise.

208

Carried

Time: 7:42 pm.

Confirmed this 18th day of December, 2018:

Bruce Jolliffe
Chair

Certified Correct:

James Warren
General Manager of Corporate Services

Tuesday, December 4, 2018

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, December 4, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 7:25 pm.

MINUTES

Present:

Chair:	B. Wells	City of Courtenay
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Hillian	City of Courtenay
	D. Frisch	City of Courtenay
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
Staff:	J. Bradley	Executive Manager of Human Resources
	B. Dunlop	Corporate Financial Officer
	R. Dyson	Chief Administrative Officer
	J. Warren	General Manager of Corporate Services

Absent:

Directors:	J. Ketler	Village of Cumberland
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ADJOURN RESTRICTED IN-CAMERA:

The Board adjourned to a restricted in-camera session pursuant to the following sub-section of section 90 of the Community Charter:

90(1)(c) Labour relations or employee negotiations.

ADOPTION OF MINUTES:

E. Grieve/D. Hillian: THAT the Comox Valley Regional District restricted in-camera Board minutes dated October 2, 2018 be adopted.

208

Carried

REPORTS:

RATIFICATION OF BARGAINING WITH CUPE LOCAL 556

E. Grieve/D. Hillian: THAT the report dated November 28, 2018 regarding the ratification of bargaining with CUPE Local 556 be received.

208

Carried

K. Grant/D. Hillian: THAT the agreement between the Comox Valley Regional District and CUPE Local 556 for the term of January 1, 2019 to December 31, 2020 be approved;
AND FURTHER THAT the Chair and Corporate Legislative Officer be authorized to sign the agreement.
210 Carried

D. Hillian/E. Grieve: THAT the Board rise and report on the ratified agreement between the Comox Valley Regional District and CUPE Local 556 for the term of January 1, 2019 to December 31, 2020 subject to both parties having ratified the agreement.
208 Carried

RISE AND REPORT:

E. Grieve/K. Grant: THAT the Board rise.
208 Carried

Time: 7:31 pm.

Confirmed this 18th day of December, 2018:

Bob Wells
Chair

Certified Correct:

James Warren
General Manager of Corporate Services

Tuesday, December 18, 2018

Minutes of the in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, December 18, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 5:50 pm.

MINUTES

Present:

Chair:	B. Wells	City of Courtenay
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	D. Frisch	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	W. Morin	City of Courtenay
	M. Swift	Town of Comox
	J. Ketler	Village of Cumberland
	D. Hillian	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	B. Dunlop	Corporate Financial Officer
	J. Martens	Manager of Legislative Services
	M. Rutten	General Manager of Engineering Services
	S. Smith	General Manager of Planning and Development Services
	D. DeMarzo	Acting General Manager of Community Services

ADJOURN TO IN-CAMERA:

At the open portion of the meeting the board adopted a resolution to adjourn to an in-camera session pursuant to the following sub-sections of section 90 of the Community Charter:

90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another Position appointed by the municipality;

90(1)(c) Labour relations or employee negotiations;

90(1)(e) the acquisition, disposition or expropriation of land or improvements, if the board considers that disclosure could reasonably be expected to harm the interests of the regional district;

90(1)(g) Litigation or potential litigation affecting the regional district.

The board convened its in-camera session at 5:50 pm.

ADOPTION OF MINUTES:

K. Grant/W. Morin: THAT the Comox Valley Regional District Board in-camera minutes dated October 2, 2018 be adopted.

REPORTS:

ELECTORAL AREAS SERVICES COMMITTEE - DECEMBER 3, 2018

K. Grant/D. Frisch: THAT the Electoral Areas Services Committee in-camera minutes dated December 3, 2018 be received.

208

Carried

Director Grieve left the meeting at 5:50 p.m.

COMMITTEE OF THE WHOLE - DECEMBER 4, 2018

D. Frisch/K. Grant: THAT the Committee of the Whole in-camera minutes dated December 4, 2018 be received.

208

Carried



NOTE: S. 14

Director Grieve returned to the meeting at 5:52 pm.

SUMMARY OF ACTIVE INSURANCE CLAIMS

E. Grieve/K. Grant: THAT the report dated November 22, 2018 providing a summary of all the current active insurance claims involving the Comox Valley Regional District, be received.

208

Carried

NEW BUSINESS:

COMOX VALLEY AIRPORT COMMISSION - APPOINTMENT

K. Grant/D. Frisch: THAT the correspondence dated November 7, 2018 from the Comox Valley Airport Commission (CVAC) regarding a request to reappoint Mr. Martin Crilly to the CVAC board of directors, be received.

208

Carried

K. Grant/D. Hillian: THAT the Comox Valley Airport Commission be advised that the Comox Valley Regional District Board concur to the reappointment of Mr. Martin Crilly to the commission;

AND FURTHER THAT the board rise and report on this resolution subject to the airport commission being advised.

208

Carried

ADJOURN TO RESTRICTED IN-CAMERA:

K. Grant/D. Frisch: THAT the Board adjourn to its restricted in-camera session.

208

Carried

Confirmed this _____ day of _____ 20__:

Bob Wells
Chair

Certified Correct and Recorded By:

Jake Martens
Manager of Legislative Services

Tuesday, December 18, 2018

Minutes of the restricted in-camera meeting of the Comox Valley Regional District Board of Directors held on Tuesday, December 18, 2018 in the boardroom of the Comox Valley Regional District offices located at 550B Comox Road, Courtenay, BC commencing at 5:54 pm.

MINUTES

Present:

Chair:	B. Wells	City of Courtenay
Vice-Chair:	A. Hamir	Lazo North (Area 'B')
Directors:	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area 'A')
	K. Grant	Town of Comox
	W. Morin	City of Courtenay
	E. Grieve	Puntledge/Black Creek (Area 'C')
	D. Frisch	City of Courtenay
	M. Swift	Town of Comox
	J. Ketler	Village of Cumberland
	D. Hillian	City of Courtenay
Staff:	R. Dyson	Chief Administrative Officer
	J. Martens	Manager of Legislative Services
	J. Bradley	Executive Manager of Human Resources

ADJOURN RESTRICTED IN-CAMERA:

The board adjourned to this restricted in-camera session at 5:53 pm.

ADOPTION OF MINUTES:

K. Grant/W. Morin: THAT the Comox Valley Regional District Board restricted in-camera minutes dated December 4, 2018 be adopted.

208

Carried

REPORTS:

COMOX VALLEY SPORTS CENTRE COMMISSION - DECEMBER 4, 2018

J. Ketler/W. Morin: THAT the Comox Valley Sports Centre Commission restricted in-camera minutes dated December 4, 2018 be received.

208

Carried

RATIFICATION OF BARGAINING WITH USW

K. Grant/D. Frisch: THAT the report dated December 13, 2018 providing the Comox Valley Regional District Directors with information surrounding the tentative agreement between the United Steelworkers Local 1 – 1937 (USW) and the CVRD, and to propose ratification of the agreement terms, be received.

208

Carried

D. Hillian/D. Frisch: THAT the agreement between the Comox Valley Regional District and USW Local 1-1937 for the term of February 1, 2018 – February 1, 2022 be approved;

AND FURTHER THAT the Chair and Corporate Legislative Officer be authorized to sign the agreement;

AND FINALLY THAT the Board rise and report on the matter subject to endorsement of the agreement by USW Local 1-1937.

210

Carried

RISE AND REPORT:

K. Grant/E. Grieve: THAT the Board rise.

208

Carried

Time: 5:58 pm.

Confirmed this _____ day of _____ 20__:

Bob Wells
Chair

Certified Correct:

Jake Martens
Manager of Legislative Services